

NATIONAL RESEARCH INSTITUTE OF CULTURAL HERITAGE

Korean Collection Conservation Treatment and Management Grants 2013 Application

KOREAN COLLECTION CONSERVATION TREATMENT AND MANAGEMENT GRANTS 2013

The National Research Institute of Cultural Heritage (NRICH) is pleased to announce the opening of Conservation Treatment and Management Grants 2013 for Korean cultural heritage housed in overseas institutes.

The grants aim to support Korean collections in need for conservation work with total budget of 100million Won (KRW) per year. The grant would be a valuable opportunity if your institution is ready to make the best use of its Korean artifacts and prepare them to be displayed as a special exhibition or part of your permanent display.

The fund previously has supported the conservation treatments of 63 cultural properties in 13 international institutes, and the Korean collection management project of 1 institute since 2005. We look forward to receiving your vigorous participation to take part in protecting, conserving and exhibiting Korean cultural heritage.

Kim, Young-Won
Director-General
National Research Institute of Cultural Heritage

THE NATIONAL RESEARCH INSTITUTE OF CULTURAL HERITAGE

The National Research Institute of Cultural Heritage, founded in 1969, has conducted survey and research on tangible and intangible traditional Korean cultural heritage. It has achieved useful research outcome for the last 40 years disseminating them with the following mission statement:

- ✓ To properly survey and research traditional Korean culture and pass it on to future generations.
- ✓ Research on and develop technologies for scientific conservation of cultural heritage and setting out relevant management guidelines.
- ✓ International collaboration on the survey and research of cultural heritage.

OVERSEAS KOREAN HERITAGE SURVEY AND RESEARCH PROJECT

Overseas Korean heritage survey and research project is an academic oriented program, which aims at collecting various types of information such as photographs, recording and cataloging of Korean artifacts housed in overseas museums, libraries and galleries. The collected material will be used for not only research purposes of Korean culture but also promoting the outstanding value of Korean heritage.

The project has three main categories: on-site research, publication of catalogue, and conservation grant.

ON-SITE RESEARCH

On-site research is a program that NRICH research team of experts visits the overseas institutes for research and survey. The NRICH experts provide relevant information for the Korean Collection which includes dating of the artifact, authenticity, and its historical information and academic value.

PUBLISHING OF KOREAN COLLECTION CATALOGUE

Through the systematic research, a catalogue of high quality has been published electronically and in paper format. Professional perspective on each relic has been described with photographic images. Especially as the catalogue is to be published bilingually (Korean/English, or Korean/Local language), the local institute can take advantages from the research to providing in-depth investigate examination of its relics with a highly trained research fellowship.

CONSERVATION TREATMENT AND MANAGEMENT GRANTS SUPPORT

National Research Institute of Cultural Heritage expects that through the use of the conservation treatment and management grants the presentation and usage of Korean heritage overseas would increase.

Through these activities, NRICH hopes to ensure a close partnership with your institution in cultural and academic fields.

GUIDELINES FOR 2013
KOREAN COLLECTION CONSERVATION GRANTS
APPLICATION

✓ **ELIGIBILITY**

Overseas institutes housing Korean artifacts (museums, galleries, or libraries)

✓ **GRANTS COVERAGE**

Conservation of Korean artifacts housed in museums, galleries, or libraries in overseas

✓ **AMOUNT OF GRANTS**

-100 million Won (KRW) (Approx. 91,000 USD)

Amount granted is based on requests and can be adapted in consideration of its feasibility

-The applicant should bear the remaining costs required for the appropriate conservation.

-The NRICH grant can only be used to fund the conservation work of the requested Korean collection other activities except for the

-These terms apply as of 2013 and are subject to be changed according to special circumstances.

✓ **APPLICATION DEADLINE**

10. April. 2013. 5:00 p.m. KST

【Schedule for Application】

Announcement of Application	Feb- Mar. 2013	
Application Submission	Mar. 2013. – 10. Apr. 2013.	
Evaluation and Final Announcement of Grant beneficiary	Apr-May. 2013.	Evaluations will be made upon the submitted application.
Signing of MOU	May - Jun. 2013	
Start of Grant Project	Jun. 2013	

✓ **HOW TO APPLY**

-A completed application should be submitted to the National Research Institute of Cultural Heritage by 10.April. 2013. 5:00 p.m. KST.

-Two copies of the completed Application Form should be submitted to the address below.

Attn:Yang, Jin-Jo / Korean Collection Conservation Treatment and

Management Grants 2013

Research Division of Artistic Heritage

National Research Institute of Cultural Heritage,

132 Munji-ro, Yuseong-gu 305-380, Daejeon, Republic of Korea

-Send an electronic copy of the application to the following email.

E-mail: yjj1002@korea.kr

Subject line: KCCTM GRANTS / Institution name

✓ **APPLICATION DOCUMENTS**

- Application form for the 2013 KCCTM Grant (2 copies if sending by post)
 - Project Document, Institute Profile, List of Korean Artifacts, Request for On-site survey (if needed)

✓ **APPLICATION TERMS AND CONDITIONS**

- Conservation progress report is required at the end of conservation.

(The expected completion date of conservation work is required to be written on the form NRICH-KCCTMF002 of Conservation Grants usage plans)

- Describe the total use of funds including all expenditures in detail.
- Enclose before & after photos with descriptions.
- Provide statement about the conservation results and future usage plan for the artifacts.
- In case that the artifacts are required to be treated for over a year from the ending point of the funding, a request form for extension is to be submitted.
- Exhibition of treated artifacts
 - Treated artifacts should be given priority for the exhibition and the display results must be included in the conservation progress report.
 - Before and after treatment images of artifacts should be exhibited on the relevant websites of the institute.
 - Artifacts on display should include mention that the conservation was supported by Korea National Research Institute of Cultural Heritage.

✓ **REQUIRED MATERIALS FOR APPLICATION**

-Korean Collection Conservation Treatment and Management Grants application form.

To be submitted in two copies. (NRICH-KCCTMF001)

-Institution profiles. To be submitted in two copies. (NRICH-KCCTMF002)

-Two copies of Korean collection list. To be submitted in two copies. (NRICH-KCCTMF003)

-Two copies of on-site research request form. To be submitted in two copies. (NRICH-KCCTMF004) (Optional)

(*Please submit all forms in English or if possible Korean language preferred)

✓ **APPLICATION INQUIRIES**

-E-Mail: yjj1002@korea.kr

-Phone: (82) 42 860 9197 (Senior Researcher: Yang, Jinjo, Assistant : Jeong, Eunseon)

2013
KOREAN COLLECTION CONSERVATION TREATMENT AND
MANAGEMENT GRANTS
APPLICATION

(NRICH-KCCTMF001)

Institution	Institution Name				
	Mailing Address				
	Website	http://www.			
	Phone		Fax		
Director	Name				
	Contact	Office Tel.		E-mail	
		Mobile		Fax	
Contact Person	Title/Division				
	Name				
	Contact	Office Tel.		E-mail	
		Mobile		Fax	
Attached forms	1. Project Document 2. Institution Profile 3. Korean Collection List 4. On-site Research Request Form				

As Director of the Applying Museum/Gallery/Library,

I hereby certify that the provided information is true and correct
 and I understand the purpose of the grants . I also agree that the results of the proposed project can
 be publicised.

Submit this application to NRICH,ROK on _____ 2013 for Korean Collection Conservation
 Treatment and Management Grants

Institution: _____ Signature _____ (Director of the Institution)

☐ **Project Document (Fill out the appropriate form)**

1. Conservation Treatment Project

Artifact for Application	Name	
	Quantity	
	Type	<i>Painting, sculpture, craft and etc</i>
	Period	
	Material	<i>paper and dyes, metal, stone, wood and etc</i>
	Dimension	
	Artifact No.	
	Details of acquisition	
Conservation Status	<i>Detailed explanation of conservation status at the time of acquisition and on the damages after acquisition</i>	
	Photo	
Amount Requested (Local Currency)	Total Amount	
	Details of Expenditure	<i>Budget details on the total amount</i>
	Commissioning Conservation Institute	<input type="checkbox"/> Local Conservation Institute <input type="checkbox"/> Conservation Institute in Korea <input type="checkbox"/> Other (please specify)
Plans for usage of funds	Summary of Conservation Plan	<i>Summary of the proposed conservation method</i> <i>* Detailed proposal can be submitted separately(No specific format required)</i>
	In case of Additional Funds Needs	<i>If additional funds are needed apart from the grant, please specify means of securing funds and details of expenditure</i>
Future Usage Plans		<i>Future usage plans after completion of conservation treatment and expected outcomes</i>
Others		<i>Additional Comments if needed</i>

2. Collections Management Project

Objectives of Application		
Characteristics of Objects for Apply		<i>Type, quantity, period, details of acquisition, characteristics of artifacts should be described</i>
Requested Amount (Local Currency)	Total Amount	
	Budget Detail	<i>Detailed budget breakdown of total amount</i>
Plans for utilizing grants	Summary of Collections Management Project	<i>* Detailed project document can be submitted if needed (no specific format required)</i>
	In case of Additional Funds Needs	<i>If additional funds are needed apart from the grant, please specify means of securing funds and details of expenditure</i>
Future Usage Plans		<i>Future usage plans after completion of collection management and expected outcomes</i>
Others		<i>Additional Comments if needed</i>

□ INSTITUTE PROFILE

Contact information	Name:																		
	Address:																		
	Tel:																		
	Fax:																		
	E-mail:																		
Website:																			
Founding date																			
Staff Information	-Director:																		
	-Total number of Curators:																		
	-Number of Curators specialized Korean artifacts:																		
	Tel:																		
	Fax:																		
E-mail:																			
Korean Collection Type	Stoneware	Roof tile	Ceramic		Paintings		Manuscript			Sculpture		Craft		Dressing		Folk craft	Etc.	Total Number	
			Celadon	Porcelain	Buncheong ware	Painting	Buddhist painting	Calligraphy	Rubbing	Manuscript	Metal type	Wood type	Sculpture	Buddhist sculpture	Metal				Wood lacquer
Amount																			

Current Status on a Permanent Korean Exhibition															
	Availability of a Permanent Korean Exhibition, Size, Date of Opening etc.														

Conservation work history of Korean artifacts in the past 3 years	Name of artifacts	Duration of conservation	Restoration performed by:
Public relations history of Korean artifacts in the past 3 years	Program	Period	Title /Subject
	Exhibitions		
	Publicity materials such as brochure or pamphlet		
	Education, lecture or seminar		
	Others		
2013 projects related to Korean artifacts			

□ KOREAN COLLECTION LIST

* File can be attached via e-mail if you already have your own list.

(However the categories listed in the following table must be provided.)

Institution Name:

Date:

	Name/ Description	Accession Number	Type	Amount		Dimension (cm)	Period	Acquisition Info.	Condition / Notes
				Set	Pieces				
Example	Cosmetic box with crane and cloud design	1929-123-1 A,B	Celadon	1	2	H:3.0 (with lid) D:7.0 (mouth) 4.3(base)	Goryeo (13c)	Gift of NRICH(1988)	Poor/conservation work needed
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

*Please provide details if conservation work is needed among the listed items.

□ON-SITE RESEARCH REQUEST FORM

*If you would like on-site survey, please fill out this form and we will contact you as soon as possible.

Desired survey year					
Survey period					
Institution	Institution Name				
	Mailing Address				
	Website	http://www.			
	Phone		Fax		
Contact Person	Title/Division				
	Name				
	Contact	Office Tel.		E-mail	
		Mobile		Fax	
Other inquiries					